



D. SCOTT REILLY
DISTRICT ATTORNEY

THIRTY-SIXTH PROSECUTORIAL DISTRICT
CATAWBA, CALDWELL, & BURKE COUNTIES

BURKE COUNTY COURTHOUSE
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MORGANTON, NC 2865
O 828-433-3210 | F 828-433-3211

CALDWELL COUNTY COURTHOUSE
216 MAIN ST. NW
P.O. BOX 718, LENOIR, NC 28645
O 828-759-3510 | F 828-759-3511

CATAWBA COUNTY JUSTICE CENTER
100 GOVERNMENT DRIVE, DEPARTMENT J
P.O. BOX 566, NEWTON, NC 28658
O 828-695-6110 | F 828-695-6111

February 26, 2019

Mitch Walker
Chief Assistant District Attorney
36th Prosecutorial District
Catawba County, NC

To Whom It May Concern,

Effective immediately, please review the following procedure for all future criminal calendars in Catawba County Superior Court. In the event that an attorney cannot be in Court for docket call or any other scheduled court appearance, attorneys should contact the District Attorney's Office no less than twenty-four hours prior to the court session.

Notice of absence should be directed via e-mail to Chief Assistant District Attorney Mitch Walker and Victim Witness Legal Assistant Nathan Key: contact information provided below. Please also CC the Assistant District Attorney assigned to the matter for which you are appearing, when appropriate. The District Attorney's Office will respond to such notices upon receipt and place a copy of the correspondence with the docket for reference by courtroom personnel.

Mitch Walker- Mitch.Walker@nccourts.org
Nathan Key- Nathan.D.Key@nccourts.org

Please note that contacting the District Attorney's Office does not excuse you or your clients from court appearances. The purpose of this policy is to facilitate clear communication with the Court about attorney absences due to legitimate conflicting obligations. Thank you for your assistance with this policy going forward.

Sincerely,

Mitch Walker
Chief Assistant District Attorney

MW/sl/sb